

MGSCV Reopening Plan

Purpose of the reopening plan:

To prepare the Mineral and Gem Society of Castro Valley for safely reopening the shop facility and for resuming monthly meetings and regular events after the COVID-19 Shelter-In-Place Orders are updated to permit us to resume such activities.

Plan Elements:

- **Physical distancing plan for MGSCV members**
- **Requirements for MGSCV members for limiting spread of COVID-19**
- **Disinfection protocols for routine and deep cleaning**
- **Industry-specific best practices**
- **MGSCV Protocol for Notification of Positive Covid-19 Cases**
- **Compliance and documentation**

Physical distancing plan for MGSCV members

- If you are not feeling well, or are running a fever of 99.5 or higher, do not come to the shop.
- Face coverings are required to enter and work in the shop.
- Both the front and back doors have to be open to allow air circulation.
- Access to equipment is limited as follows:
 - Two people in the faceting room at one time, one student and one instructor. If there is no instructor, then only one member can be in the faceting room at a time.
 - One person in the polishing room at a time.
 - One person using the Polyarbor grinding machines.
 - One person using the Polyarbor sanding machines.
 - The 600 and 1000 grit Polyarbor sanding machine can only be used if no one is grinding.
 - One person is allowed at the dop station at a time unless someone is under instruction then two people are allowed, one instructor and one student.
 - Three people can use the Genies, as long as they are not next to each other

- One person can use one of the small slab saws at a time
- One person can use the trim saw, as long as no one is operating either of the small slab saws
- One person can use the soldering bench at a time.
- One person with saw training can operate a slab saw.
- Two people can work in the casting room at one time.
- Five people are allowed to work at the tables with proper spacing and one person per side.
- One person can use the flat laps, as long as no one is using the Polyarbor sanding machines.
- Only paper towels will be used in the shop until further notice.
- Where there are work space conflicts, please share the time in place fairly. The shop supervisor will mediate work space issues.

Requirements for MGSCV members for limiting spread of COVID-19

- **Wearing Face Masks and proper usage.** All club members will be required to wear masks while onsite until further notice. The mask will be required to cover both the nose and the mouth. Face shields are optional, but do not replace the use of face masks. Safety glasses are still required when using machinery.
- **Taking Body Temps.** (Recommended by ACHD, not required) We recommend all members take their temperature at home before entering the Shop work area or meeting rooms. A temp of 99°F should be monitored every 1-2 hours, if it goes to 100+, then they must immediately leave the premises and isolate themselves at home and watch for symptoms. (CDC considers 100.4°F a fever).
- **Symptom Monitoring.** Members who have been in the shop and started showing symptoms must report their illness to the shop staff if they have any of the following symptoms (may appear 2-14 days after exposure): fever, cough, shortness of breath or difficulty breathing, chills / repeated shaking with chills, muscle pain, headache, sore throat, new loss of taste or smell.
- **Disinfecting Plan.** Disinfecting materials will be available at every work area and all areas must be cleaned and disinfected after each use, including restrooms, work stations, doorknobs, handrails, office areas, phones, phones, staplers, and other work-related equipment. All users will be responsible for disinfecting the areas before leaving the area.

Disinfection protocols for routine and deep cleaning

- **Members-** Spray workstation and equipment after use with disinfectant solution. This includes valve handles, tables, poly arbors, Genies, chair, saw handles (exterior only), and hand tools. Allow surfaces to air dry.

Shop Supervisors- Sanitize common areas prior to locking up.

Clean light switches, pull chains and door knobs. Allow surfaces to air dry

Deep Cleaning: In the event that a positive Covid19 case is reported by a member who attended a shop session, the shop must be closed until a deep cleaning is done.

This would include switching disinfectant to an alcohol spray, and heavily spray all horizontal surfaces, equipment, and wooden timbers.

Industry-specific best practices

- Do not flood trim saws, faceting laps, or polishing equipment with sanitizing spray, spray lightly.
- Do spray dop sticks with sanitizer before returning used ones to storage drawer.

MGSCV Protocol for Notification of Positive Covid-19 Cases

- Use of the shop is restricted to MGSCV members.
- All members must sign in and sign out with date and time when they use the shop.
- We will ask all members who use the shop or attend a face to face meeting to immediately notify MGSCV in the event of a positive Covid-19 test.
- Within 48 hours of MGSCV being notified of a positive test by a club member, we will provide the Alameda County Department of Public Health the name of the individual who tested positive and the names of all other members who were in the shop at the same time as the infected individual.

Compliance and documentation

- New check in sheets are in use. All members must sign in with date, and check in and out time.